

FEDERATION OF NORTH CAROLINA HISTORICAL SOCIETIES

LOAN FUND APPLICATION FOR PUBLISHING A BOOK OR PAMPHLET

1. Applicant organization: \_\_\_\_\_

2. Is your organization a member of the Federation? \_\_\_\_yes \_\_\_\_no

3. Individual/authorized applicant:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone number: \_\_\_\_\_  
Area code

Email address: \_\_\_\_\_

4. Title of proposed publication: \_\_\_\_\_

5. Author(s): \_\_\_\_\_

6. Amount of loan request (maximum \$15,000): \_\_\_\_\_

7. Approximate date when loan, if approved, will be requested: \_\_\_\_\_

8. Is this publication the result of a Survey and Planning Grant inventory project?  
\_\_\_\_yes \_\_\_\_no

9. Is this a reprint of a previously published work? \_\_\_\_yes \_\_\_\_no

10. Give summary of the character, content, and background of the proposed publication.

11. What is the approximate number of pages of the manuscript? \_\_\_\_\_

12. How many copies do you intend to publish? \_\_\_\_\_

13. Please check the level of work completed at this time:

\_\_\_\_ Manuscript still in process

\_\_\_\_ Manuscript written

\_\_\_\_ All illustrations in hand

\_\_\_\_ Front and back material (such as preface, bibliography, appendices) completed

\_\_\_\_ Graphic design complete

\_\_\_\_ Cost estimates requested (attach copies if available)

\_\_\_\_ Marketing plan developed

14. List sources of funding and approximate amounts:

\$ \_\_\_\_\_ By the requesting institution

\$ \_\_\_\_\_ By the Federation

\$ \_\_\_\_\_ By other sources (list sources and amounts below, i.e. \$ from  
presales, corporations, grants, etc.)

\_\_\_\_\_  
\_\_\_\_\_

15. Has the manuscript previously been reviewed by a member of the staff of Archives and  
History? \_\_\_\_\_yes \_\_\_\_\_no

If yes, provide the name of the individual. \_\_\_\_\_

If no, please submit a copy of one chapter of the manuscript along with the application or submit  
the publication if this is a reprint.

\_\_\_\_\_  
Signature of authorized individual

\_\_\_\_\_  
Date

Submit application, copies of the title page and contents page, and (if applicable) one chapter of  
the manuscript to:

Laura Ketcham  
4610 Mail Service Center  
Raleigh, NC 27699-4610